

Employment Opportunity

Emissions Analyst



April 1st, 2021

Highwood Emissions Management (Highwood) is an equal opportunity employer working to enable diversity in the workforce. We welcome all applicants regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. We also value diversity of worldview, experience, and perspective. To those who believe they can bring value to Highwood, we welcome your application, even if you do not meet 100% of the requirements outlined in this job posting.

OVERVIEW

Highwood is looking to expand its team and is currently seeking an Emissions Analyst. As Emissions Analyst, you will be responsible for developing and implementing greenhouse gas reduction strategies for our clients in the oil and gas sector. The ideal candidate is highly motivated with a strong capacity to learn quickly and apply diverse skills. The work will benefit from knowledge of greenhouse gas emissions quantification, reporting, and regulation as well as competencies in data management and analysis.

ABOUT HIGHWOOD

We are a team of leading emissions reduction experts working on cutting-edge projects. We engage industry, government, and innovators around the world, leveraging data, analytics, knowledge, and experience to optimize GHG emissions management. Our mission is to innovate, collaborate, and educate the path to a world with effective and affordable emissions management solutions. Highwood is a new and dynamic company with great potential. We are looking for an ambitious team player who wants to commit to our vision and join us in our journey as we continue to grow.

RESPONSIBILITIES

In this role, some of your responsibilities will be to:

- Manage various regulatory compliance requirements in the emissions management space, both federally and provincially. Examples include: TIER, GHGPR, MRGHG, NPRI, BCOGC, NPRI, D60.
- Provide compliance oversight for field operations to ensure inventory, quantification and reporting is in line with requirements.
- Manage junior project management duties such as cost tracking, invoicing, planning
- Write high quality reports, and various other documents, as required
- Participate in planning and strategizing for Highwood, as required
- Provide insight and identify opportunities for emissions reduction activities.

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PREFERRED* QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in STEM or related
- One to five years experience working in the oil and gas sector
- Previous fieldwork experience, including understanding field operations
- Experience designing/developing/implementing projects
- Experience in emissions quantification and reporting
- Ability to interpret technical data as it relates to regulatory compliance
- Experience in developing abatement or monitoring programs

PREFERRED* SKILLS

- Strong oral and written communications skills
- Proficiency working with emission data and systems including, but not limited to Petrinex, OneStop, SWIM, etc.
- Independent, self-motivated, and willing to take initiative
- Excellent attention to detail in a dynamic environment
- Critical thinker with innovative, problem solving abilities
- Ability to manage time effectively with competing priorities
- Collaborative and professional team player

**It is not expected that a candidate all of the qualifications, experience, and skills listed.*

LOCATION

The position will be based in Calgary, Alberta. Remote working situations will be considered.

ADDITIONAL INFORMATION

- Flexible working schedules or alternative work arrangements can be considered.
- Compensation is commensurate with education and experience.
- The successful candidate must be legally able to work in Canada.

APPLY NOW

Please submit a single pdf including your Resume/CV and cover letter by email to info@highwoodemissions.com. The document naming convention should follow the format: *LastName_FirstName_EmissionsAnalyst.pdf*

Only applicants selected for an interview will be contacted. Thank you for your interest.

Team Contract



Highwood's promise to staff and contractors is to:

- Treat you with respect, fairness, and honesty.
- Give you a voice. We will encourage you to question the way we do things, and we will empower you to speak your mind.
- Understand your goals, insomuch as you are willing to share, and work to help you achieve them.
- Support your growth, promote you, and provide opportunities to expand your network and foster your professional identity.
- Appreciate, recognize, and reward your contributions and wins.
- Make time to have fun and celebrate success.
- Foster an environment that encourages you to share your concerns, no matter how small they might seem.

Your promise to Highwood is to:

- Treat others with respect, value their contributions, and lift them up, even when they fail. You never know how others might be struggling.
- Be patient with yourself. We work on unsolved challenges. We expect mistakes and see them as learning opportunities.
- Strive to continually learn and grow professionally and personally, regardless of where you started and where you might end up.
- Embrace innovation and change – there is no destination.
- Do your best – only you know what that means. Set boundaries and respect them. Take a break when you need it.